**Budget:**

* **I need last years receipts for this year's budget.**
* **What about the mentor-mentee reimbursement program?** $5 per pair (came out to only $20 worth of reimbursements last year)
* **Why do we have two elections and two industry panels?** We only have 1 election (the other was from the 2012 elections that was never reimbursed). We were thinking of having two industry speakers—one for each “panel”—so just keep that in the budget.
* **Do we budget for the club fair?** Let’s make the budget $7 (for cookies)
* **I thought that we either provide food for the showdown OR the grad panel but not both. Is this correct (you have both on the 2012-13 budget)?** Yes, we are providing only for grad panel this upcoming year—I wasn’t sure which one we were doing last year so I just put both

**Event Details:**

* **I need the specific dates of all of the events and their locations (required by the application)**

**. Do we have a calendar?**

* **Are we having a general meeting during third term as well?**Possibly. Since this is just a projected budget, a lot of events listed may or may not happen.
* **Are we inviting profs to the ChE bbq?** Yes
* **Is it at Tom Mannions?**Yes
* **What election positions do we vote for 1st term other than historian?** A freshman Representative
* **For the option tea, do professors or upperclassmen discuss the ChE major?** I believe professor discuss the major (I’ve never been to an option tea, but I think students have tea with professors and discuss the major with them)
* **Will we have a booth at prefrosh weekend club fair and school wide club fair (I remember having a club fair during my prefrosh weekend)?** Yes we will. Probably will be $10 as well for cookies/candy/other snack.

**Club Info:  
Where has our funding come from in the past? I need a list of past sources and how much they gave us (required by the application). Summary of physical documents that I need/required by the application:**

1. **A list of past funding sources AND exactly how much they gave us.** ChE department: $3,000 (that’s it.)
2. **Last years receipts AND a list of last year's expenditures and exact amounts spent.**
3. **Price quotes for this year's event. (\*I guess that we could use past receipts for this one?\*)** Yes.
4. **Specific dates of all of the events and their locations for 2013-14.**
5. **Written records of communication with: ChE administrators, Tom Mannion, CDC, and Chem Club over the organization of each event. (\*not so sure how to go about this one, maybe use past communications?\*)**